Commonwealth Underwriters Ltd.												
	Application for Specialty Construction Consultants and Environmental Engineers Professional Liability Coverage											
Impo	ortant Instruction	ons:		🗌 New Ap	New Application				Renewal Application			
Pleas	se:			Renewal P	Dolid	~v #·						
1. A	Answer all quest	ions com	pletely.	Kellewall	Renewal Policy #: Schinnerer Use Only							
c	f there is insuffic complete an ans	wer, con	tinue on a									
le	eparate sheet c etterhead. Indic number.			Note:								
3. Т а	This form must b and dated by a p officer of your fire	rincipal,		CLAIMS-N first made policy per	The insurance coverage for which you are applying is written on a CLAIMS-MADE AND REPORTED policy. Only claims which are first made against you and reported to us in writing during the policy period are covered, subject to policy provisions. The Limits							
	Send completed application through a local insurance agent or broker. of Liability stated in the Policy are reduced by the cost of defense. Legal defense costs also may be applied against your Deductible, if applicable to the Claim. Please consult your policy directly for specific coverage. If you have any questions about the coverage, please discuss them with your insurance agent or broker.									ctible, ly for		
Pleas	Please indicate with a check mark the limits that you would like us to quote (values add 000's):											
l	50 🗌 500	75		000 🗌 2,00		3,00		000	5,000	Other:		
	se indicate the c											
]5 [N]10 []1	5 🗌 20		25	35 🗌 5	50	□ 75 □ 1	00 C	ther:	
Addr	ess:						Contact I	Nar	ne:			
City:							Contact I	Em	ail:			
State	:	Zip:	C	County:	unty: Phone:				Fax:			
Webs	site URL:											
D Pa	artnership _C	Sole		Corporatio	n		rofessiona oration	l	Corporation	ter S		Other:
		Fiopher	orsnip					Yea	ar Firm Establis	hed:		
2.	Indicate the nu	imbers of	f licensed pr	ofessionals in	eac	h catego						
			Architects	Engineers	Sı	Land urveyors	Landscap Architect		Geologists Hydrologists	Indus Hygie		Other:
A. Principals, Partners,												
Officers & Directors: B. Staff:												
С.	Total Licensed					1						
D.	D. Number of All Full Time Part Time Temporary Leased Employees that are:											
E.	Number of pro	fessional							n the last year:			
F.	personnel, dire	ectors or I.) If prev	officers of cu	urrent firm(s) a	nd o	dates of e	employme	nt (ons for all princ registrations ar ner firm, indicat	nd degr	ees, c	late and
3.	Please attach the nature of y				firm	's service	es. If you	dor	i't have a curre	nt broc	hure,	describe

RISK	MANAGEMENT AND LOSS PREVENTION	
4. A.	Does your firm follow written in-house quality management procedures?	□ Y □ N
Β.	Are all appropriate staff members familiar with these procedures?	□ Y □ N
5.	Does your firm have a written business plan?	□ Y □ N
6.	Does your firm have and utilize a written procedure for evaluating and screening projects and clients from a risk management point of view?	□ Y □ N
7.	Does your firm have written policies and procedures for following EPA, ASTM or other standardized procedures and protocols?	□ Y □ N
8. A.	Does your firm use an automated master specification system such as MASTERSPEC® or SPECSystem [™] ? If yes, on what percentage of projects is it used: %	□ Y □ N
В.	Does your firm design projects using a model-based technology linked to a database of project information such as Building Information Modeling (BIM)? If yes, on what percentage of projects is it used: %	□ Y □ N
9.	Have any principals of the firm attended, during the last 12 months, a Risk Management Seminar presented by Victor O. Schinnerer & Company, Inc.?	□ Y □ N
10. A.	Does your firm have an in-house program of continuing education for professional employees? This includes attendance at AIA/NSPE/PEPP sponsored seminars and similar functions.	□ Y □ N
В.	How many professional employees of your firm have had at least six hours of continuing education in the past 12 months?	#:
C.	Has your firm participated in an "Organizational Peer Review" sponsored by ACEC, AIA or other professional organizations? If yes, when?	□ Y □ N
11. A.	Does your firm have written policies and procedures for complying with OSHA health, safety, training and medical monitoring requirements that is dated and includes procedures for updating?	□ Y □ N
В.	Does your firm have a health and safety officer or director who is a Certified Industrial Hygienist or the equivalent? To Whom does he or she report?	□ Y □ N
C.	Is there a health and safety audit program for both office and field practice?	□ Y □ N
12. A.	What percentage of your past 12 months' billings were generated from projects where:	
	1. A client's agreement form was used?	%
	2. Your firm's standard agreement form was used?	%
	3. An AIA or EJCDC agreement form was used?	%
	4. Purchase orders were used?	%
	5. CMAA contracts were used?	%
	6. Oral agreements were used? If so describe the circumstances on a separate sheet.	%
	7. Payment terms were specified in the written contract?	%
В.	When agreements other than your firm's standard agreement or an unmodified AIA or EJCDC	
	agreement are used, what percentage are reviewed by legal counsel for liability implications prior to signing?	%
C.	If you provide construction management or remediation contracting services, please attach a cop standard agreement form.	
13.	If you hire sub-contractors or sub-consultants, does your firm have a procedure in place that	
Α.	requires them to provide you with insurance certificates evidencing general liability (for sub- contractors) and both general liability and professional liability coverages for sub-consultants?	│ N/A (don't hire any subs)
В.	For what percentage of gross billings generated by sub-consultants or sub-contractors you hire do you obtain such certificates of insurance?	%
14.	Does your firm have procedures for monitoring and collecting outstanding fees?	□ Y □ N
15.	Whom in your firm should receive Schinnerer's Risk Management publications, <i>Guidelines for Im</i> and <i>Liability Update?</i> Name and Title: E-mail:	proving Practice

16.	I6. Please indicate professional society memberships:														
ΔA	AIA 📋 NSPE 📋 ACEC 📋 ASCE 📋 ACSM 📋 ASLA 📋 CMAA 📋 AAEE 📋 NSCSS														
	DA 🗌 ASA		NAFE [SFPE	AS	SID	SEGD) [EEE		Other			
ACC	COUNTING YEAR DATA														
17.	7. The following items refer to Gross Billings which include reimbursable expenses, consultants' and subcontractors' fees for your firm's past accounting year (12 months). Include Gross Billings for projects insured under separate Project Policies and provide the name, location, description of service and current status for each on a separate sheet. New firms should use an estimate of gross billings for the next 12 months.														
Α.	Date of Reporting Period:Gross BillingsPercentageFrom:To:Gross Billings paidAttributable toSubcontractors)SubcontractorsSubcontractors										to				
В.		Consulting, and	d Other Desig	n Services	3					aboon	ila	01010)	- Ou	0001111001	515
C.		or other Constr			-										
D.	Direct Reimbr for reproducti subcontracte	ursable by cont on, etc. and D	ract, which in	cludes trav	vel, per I gs pai o	diem, d to	billings								
Ε.	Total Billings														
F.		r firm's total Gr													
G.	If you currently have a specific additional limit of liability endorsement on your policy, provide us with your firm's billings for the most recently completed fiscal year and estimated billings for the current year for each project:									ar:					
	(1) Project: \$														
	(2) Project:									\$				\$	
Н.	Please provid above:	le the Total Gro	oss Billings fo	r each of t	he four	fiscal	ears pric	or to	the	e Repo	ortir	ng Perio	d show	wn in A.	
	Year:	\$	Year:	\$		Year		\$	5			Year:		\$	
18.	Please indica attributable to	te the approxi	mate percent	age of you	ir total g	gross k	oillings					%		%	
Α.	Projects locat	ed outside U.S	., its territorie	s or Canao	da						C	%		%	
В.	Purchases ma	ade on behalf o	of clients (plea	ase explair	n on a s	epara	e sheet)					%		%	
C.	Projects for re	epeat clients									C	%		%	
D.	0	ervice, inspectio									(%		%	
Ε.		services subco iability insurand		onsultants t	that do	not m	aintain				0	%		%	
19.	Were more th	an 50% of you or contract? If s	r total gross b									rom a	[_ Y _ N	
20.		le the following											l		
Α.	Client	Location	Proje	ect Type		Your	Services					Gross	С	onstructio Values	n
													\$		
													\$		
													\$		
													\$		
									Ţ				\$		
В.	Please attach the above requested information regarding your firm's five largest projects over the past five years that are not already included in the above list.														

CLIE	NTS DATA							
21.		proximate p	ercentage of your total gross	billings dei	ived from each of the following ca	tegories		
	of clients:				<u> </u>			
	eral Government		State Governments	%	Local Governments	%		
Fore	ign Government	%	Commercial Entities	%	Design-Build Contractors	%		
			General or Specialty		Institutional Entities			
	ncial Institutions	%	Contractors	%	(Non-Public)	%		
	ufacturing/Industrial		Other Design					
Entiti			Professionals	%	Real Estate Developers	%		
	r (Describe)	%	Other (Describe)	%	Other (Describe)	%		
PRO	JECT TYPES							
22.				s billings in	Question 17 derived from each pr	oject		
	type. This section sho	ould equal 10	00%					
	ort Facilities (not							
termi	inals)	%		%	Petro/Chemical	%		
			Houses/Single Family					
Airpo	ort Terminals	%		%	Potable Water Systems	%		
			Industrial Waste					
Amusement Rides			Treatment	%	Real Estate Development	%		
Apar	tments	%		%	Recreation/Sports	%		
			Landfills/Solid Waste					
Assisted Living Facilities		%		%	Roads/Highways	%		
Bridges		%	Libraries	%	Schools/Colleges	%		
					Shopping			
	ches/Religious	%	Manufacturing/Industrial	%	Centers/Retail/Restaurants	%		
	dos/Co-ops (Footnote			%				
22B)		%	% Mass Transit		Storm Water Systems	%		
	/ention		Multi-family Residential					
Cent	ers/Arenas/Stadiums	%		%	Tunnels	%		
Dam	S	%		%	Warehouses	%		
	nitories	%	Office Buildings/Banks	%	Water/Sewer Pipelines	%		
	ronmental							
Rem	ediation	%		%	Water/Wastewater Treatment	%		
			Parks/Playgrounds/					
Harb	ors/Piers/Ports	%		%		%		
Hosp	oitals/Health Care	%		%		%		
Α.	Insulation and Finish S below:		ecify, or do any of your projectis)? If yes, please list the sp] Y 🗌 N		
	Project with (EFIS):							
В.	 If you attribute any of your billings from Condominium projects, please attach a completed supplemental Condominium Questionnaire. Please visit <u>www.PlanetAEC.com</u> and click on our Applications link on the right side menu. 							

23.	Please provide the percentage of total gros	ss billing
Α.	Environmental Engineering and Consulting	
	paration of Environmental studies and reports	
1.	Environmental Impact Reports	%
2.	Mold Investigations	%
3.	Phase I environmental site assessments	%
4.	Phase II environmental site assessments	%
5.	Other (specify)	%
6.	Other (specify)	%
En	vironmental Construction Management	
7.	Agency	%
8.	At Risk (responsible for construction)	%
Rer	nedial Design	
9.	Asbestos Abatement	%
	Lead Abatement	%
11.	Mold Remediation	%
12.	Radon Mitigation	%
	Soil and Groundwater	%
Sar	npling, Testing, and Laboratory Analysis	
	Asbestos Sampling and Testing	%
15.	Mold Sampling and Testing	%
16.	Other Environmental Sampling and Testing	%
17.	Radon Sampling and Testing	%
En	rironmental Health and Safety	
18.	Inspections	%
19.	Training/Consulting	%
Oth	er Environmental	
20.	Air Monitoring (Asbestos)	%
21.	Air Monitoring (other than asbestos)	%
22.	Asbestos Management Plans	%
	Environmental Program Management	%
24.	Facilities O & M Consulting	%
25.	Forestry Management	%
26.	Geographic Information Systems/Modeling	%
27.	Hydrogeology/Geology	%
	Litigation Support	%
	Permitting and compliance assistance	%
	Storage Tank Design	%
31.	Storm Water Management	%
32.	Tank Tightness Tests	%
33.	Training and education (specify)	%
34.	Waste Brokering	%
35.	Wetlands Consulting and Delineation	%
36.	Wildlife Management	%
37.	Other (please specify)	%
	· · ·	
B . (Construction and Remediation Services	
38.		%
	Demolition / Dismantling	%
	Emergency Response Contracting	%
41.	Facilities Operations and Maintenance	%
42.		%
	General Contracting	%
	Habitat/Wetlands Restoration	%
45.		%
46	Remedial Action Contracting	%

attr	ibutable to each of the following services:	
	C. Engineering, Architectural & Other Professiona	
	53. Drafting Services	%
	54. Feasibility, economic or other studies	%
		%
	55. Land surveying	
	56. Land Use Urban Planning	%
	57. Project or program management-owner's agent	%
	58. Other (specify)	%
	Construction Management	
	59. Agency	%
	60. At Risk (responsible for construction)	%
	Engineering and Design	
	61. Architecture Design	%
	62. Chemical Engineering	%
		%
	63. Civil Engineering	
	64. Corrosion Engineering	%
	65. Electrical Engineering	%
	66. Foundation Design	%
	67. Geotechnical Engineering	%
	68. HVAC Engineering	%
	69. Instrumentation/Control Engineering	%
	70. Interior Design	%
	71. Irrigation Engineering	%
	72. Landscape architecture	%
	73. Lighting Design	%
	74. Machinery/Equipment Design	%
	75. Marine Engineering	%
	76. Mechanical Engineering	%
	77. Mining Engineering	%
	78. Nuclear Engineering	%
	79. Oil/Petrochemical Engineering	%
	80. Pollution Control Systems	%
	81. Process Engineering	%
		%
	82. Sprinkler Design	
	83. Soils Engineering	%
	84. Structural Engineering	%
	85. Telecommunications/ Communication	%
	86. Traffic Signals/Intersection Design	%
	Sampling, Testing, and Laboratory Analysis	
	87. Construction Materials Testing	%
	88. Subsurface Soils Testing and Analysis	%
	D. Specialty Technical Consulting Services	
		%
	89. Acoustical Consulting	
	90. Agricultural Engineering (specify)	%
	91. Air Balancing	%
	92. Archeology, Historical, Cultural Resources	%
	93. Audio Visual Consulting	%
	94. Commercial Inspections	%
	95. Construction Site Safety	%
	96. Elevator Consulting	%
		%
	97. Facilities operations and management	
	98. Food Handling/Kitchen Consulting	%
	99. Forensic Consulting (specify)	%
	100.Graphic Consulting (specify)	%
	101. Health and Safety Consulting	%
	102. Home Inspections	%
	103.Hydrogeology/Geology	%
	104. Industrial Hygiene Services	%
	105. Photogrammetry	%
		%
	106. Planning	
	107.Property Condition Assessments	%
	108.Roofing Consulting	%
	109.Software Consulting/Design (specify)	%
	110. Transportation Consulting (specify)	%

46. Remedial Action Contracting

47. Sewer/Septic Cleaning48. Tank Installation

49. Tank Removal
 50. Waste Hauling

51. Well drilling
 52. Other (specify)

%

% % %

% %

%

BUS	INESS INFO									
24.	Does your firm, any subsidiary, parent or other organization related to your firm, or any principal, partner, officer, director or employee have a percentage ownership interest, management or control of a company engaged in:									
Α.	Actual construction, installation, fabrication, erection, remediation, removal or demolition									
В.		struction, installation, to of the struction of the structure of the struc		erection, re	mediation, ren	noval or dem	olition, where y	/ou		
C.		ild or Turnkey							ΠΥΠΝ	
D.	Developm	ent, sale or lease of co	mputer soft	ware or har	dware to othe	rs				
E.		e development	•							
Manufacture, sale, leasing or distribution of any product, process or patented production process. If the answer to 24A, B, C, D, E, or F is yes, please provide full details on a separate sheet, including a description of the services performed, construction values involved, evidence of GL and WC coverage and fees billed. Also enclose sample contract(s). If the answer to 24A, B, C, D, E, or F is yes, please provide full details on a separate sheet, including a description of the services performed, construction values involved, evidence of GL and WC coverage and fees billed. Also enclose sample contract(s).										
25. A.	A. family member of any such person have more than a 15% combined ownership interest or is the managing partner in any entity or project for which professional services have been or are to be rendered?									
В.										
C.	Is your firm	n controlled, owned by	or associate	ed with or c	loes your firm	control or ow	n any other er	ntity?	□ Y □ N	
D.		rm ever been party to business organization		ion, consol	idation, dissol	ution, merge	r, change in na	ame or	□ Y □ N	
E.		rm or any subsidiary of		or firm eve	r filed for or be	en in receive	ership or		□ Y □ N	
a list	If the answer to 25A, B, C, D or E above is yes, please provide full particulars on a separate sheet. For 25D, please include a listing of each firm name in chronological order and specify the date of the change, and include claims information for each firm name.									
26.		e number of joint vent	-		-	-		:		
Α.	lf yes, plea separate s	ever participated in a juse provide any details heet. ure Project Details:	oint venture for any such	with a non- h projects o	architecture o during the pas	r engineering t five years b	g firm? elow or attach		□ Y □ N	
		•								
В.	partners? limits of ins		details of all	insurance	requirements	on a separat	e sheet, includ	0	□ Y □ N	
27.	Does your	company carry compr e following information	ehensive ge	neral liabili	ty and umbrel	la liability ins	urance? If yes	s,	ΠΥΠΝ	
	provide une	Insurer		Policy Number		Limit	Ded /SIR	Effe	ective Dates	
Gene					\$ \$	per occ.	*		Eff Date	
Liabi Umb	lity rella				\$	aggregate per occ.	\$		Exp Date Eff Date	
Liabi	lity				\$	aggregate	\$		Exp Date	
28.	Is there an	exclusion for professi	onal service	s on your g	eneral or umb	orella liability				
							Genera Liability		Workers ompensation	
29.		ents and reserves for			\$		\$	\$		
		Liability claims above mation requested belo					5 Year Lo Ratio:	SS	Number of Claims:	
		ccurrence and	Date		Pa		Reser		Open	
Dam	ages Allege	d	Loss	Claim	Indemnity	Expense	Indemnity	Expen	se Closed	
					\$	\$	\$	\$		
					\$ \$	\$ \$	\$	\$ \$		
			1		\$	\$	\$	э \$		

NEW	NEW APPLICANT INFORMATION									
30.	Have any cla	aims been	made	or legal action	been brought in th	e past ten yea	ars (or made ea	arlier and still	□ Y □ N	
	pending) against your firm, its predecessor(s) or any past or present principal, partner, officer, director,									
	shareholder or employee? If yes, provide the following information for each claim on a separate sheet:									
Α.	Date of claim E. Insurance company reserve, if any									
В.	Claimant or Plaintiff F. Defense attorney's or insurance company's evaluation of exposure/potential liability									
С.	Allegations		G.		Indemnity Paid to	Date and Stat	us (open/close	ed)		
D.	Demand or a claims	amount of	Н.	Deductible a	pplicable					
31.										
					nagers have knowl					
					ncluding owner-co					
					or a claim under the					
				give details of	this situation, inclue	ding name of p	project and cla	imant, dates,	nature of	
	tion and amo		<u> </u>							
					r current carrier p					
					respond to incident					
					/ to any claim or cir	cumstance ide	entified or that	should have	been	
32.				this application		imilar inquran		<u> </u>		
32.					sed to renew any s uri <i>) If yes, please</i> ;		ce for your firm	orany	🗌 Y 🗌 N	
33.					m have any curre		professional li	ahility		
55.					de details on a sepa					
					ent schedule is in p				□ Y □ N	
	repayments.			ana, n a pa j m	o coc			•		
34.			sional	liability insurar	nce been issued to	the firms or pe	ersons named	in Question		
					, beginning with th					
	Insurer	-		Policy #	Limit	Deductible	Effective	Expiration	Premium	
1.					\$	\$	Date	Date	\$	
2.					\$	\$			\$	
									-	
3.					\$	\$			\$	
4.					\$	\$			\$	
5.					\$	\$			\$	
35.	Please provi	de the Ret	roactiv	ve Date for you	ur most recent polic	cy referenced i	n 34 above.			
			4.05							
Cant			AGE	INT OR BROP					ination Data	
Cont	act Name					Licer	nse Number	Exp	iration Date	
Agen					CNA Agent					
Nam				((Casualty Lines)					
Addr	855				E&S License					
Cont	act Email				Other Casualty					
Addr					Agent License					
Phon		Fax			Non-Resident					
		i an			License					
					(If Applicable)					
-										
		I			Licensed Broker					
	e you includ		d kov ot	off momboro or o	statement of qualification					
	Explanations	of answers t	hat requ	ire further clarifica	ation	5115				
	Your compar	ny brochure o	r marke	ting materials						
				es or services list	ed as others					
	 Complete details on separately insured projects Complete details on special endorsements for projects including higher limits for designated projects 									

FRAUD NOTICE – Where Applicable Under The Law of Your State

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false or incomplete information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and may be subject to civil fines and criminal penalties (for New York residents only: and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.) (For Pennsylvania Residents only: Any person who knowingly and with intent to injure or defraud any insurer files an application or claim containing any false, incomplete or misleading information shall, upon conviction, be subject to imprisonment for up to seven years and payment of a fine of up to \$15,000.) (For Tennessee Residents only: Penalties include imprisonment, fines and denial of insurance benefits.)

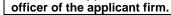
REPRESENTATION:

Applicant represents on its behalf and on behalf of each and every partner, officer, director, member, stockholder, employee and manager that the person completing this application has the authority to do so on behalf of the applicant, and that after full investigation and inquiry, the information contained herein and in any supplemental applications or forms required hereby is true, accurate and complete and that no material facts have been suppressed or misstated. Further, it is understood and agreed that the completion of this application does not bind the insurance company to sell nor the applicant to purchase the insurance.

Applicant further acknowledges on its behalf and on behalf of each and every partner, officer, director, member, stockholder, employee or insurance manager:

- 1. A continuing obligation to report to the Company immediately any material changes in all such information after signing the application and prior to issuance of the policy, and acknowledges that the Company shall have the right to withdraw or modify any outstanding quotations and/or authorization or agreement to bind the insurance based upon such changes;
- 2. If a policy is issued, the Company will have relied upon as representations: the application and any supplemental applications, and any other statements furnished to the Company in conjunction with this application, all of which are hereby incorporated by reference into this application and made a part hereof. This application will be the basis of the contract and will be incorporated by reference into and made part of such policy.

Title: Signature: (Principal, Partner or Officer)	Name of Principal, Partner or Officer: (Please Type or Print)	Mr Mrs Ms
Signature: (Principal, Partner or Officer)	Title:	
	Signature: (Principal, Partner or Officer)	
Date:	Date:	





Commonwealth Underwriters Ltd.